

**Meeting of Board of Directors  
December 19, 2019, 7:00 pm  
Skowhegan Area Middle School**

A regular meeting of the Board of Directors of Maine School Administrative District No. 54 was held on December 19, 2019, at 7:00 pm at Skowhegan Area Middle School. Jeannie Conley\*, Theresa Howard\* and Amy Rouse\* were absent.  
\*excused

1. Call to Order

The Chair called the meeting to order at 7:00 PM.  
Flag Salute followed.

2. Good News and Recognitions

There were no scheduled presentations for this meeting.

3. Approval of the Minutes – 12/5/19

**ON A MOTION BY Jennifer Poirier, seconded by Goff French, the Board voted to approve the minutes of the Board of Directors' meeting of 12/5/19, into the public record. (863 yes)**

4. Communications

a. Letters

There were no letters shared.

b. School Personnel

There were no school personnel who wished to speak.

c. Visitors

Allison Dorko addressed the Board regarding School Board Code of Ethics policy, as well as the newly adopted policy on Board Member Use of Social Media.

5. Committee Reports

a. Personnel Committee – 12/5/19

**ON A MOTION BY Jean Franklin, seconded by Peggy Lovejoy, the Board vote to accept the minutes of the Personnel Committee meeting of 12/5/19 into the public record. (863 yes)**

Peggy Lovejoy, Committee Vice-Chair, reviewed the minutes. There were no recommendations.

b. Educational Policy/Program Committee – 12/10/19

**ON A MOTION BY Mark Bedard, seconded by Sarah Bunker, the Board voted to accept the minutes of the Educational Policy/Program Committee meeting of 12/10/19 into the public record. (863 yes)**

Sarah Bunker, Committee Vice-Chair, reviewed the minutes and asked the Board to vote on the following recommendations:

**ON A MOTION BY Sarah Bunker, seconded by Jean Franklin, the Board voted to support and adopt revised draft Policy EFE: Competitive Food Sales, as written. (863 yes)**

6. Superintendent's Report

a. Vacancies, nominations, recommendations

**ON A MOTION BY Jean Franklin, seconded by Theresa Howard, the Board voted to approve nominations page 1. (863 yes)**

b. Report on Assessments Payments to Date

The Superintendent shared that as of December 19, 2019, Canaan, Cornville, Mercer, Norridgewock, Skowhegan and Smithfield were current on their monthly assessments, with December assessment due on the 20<sup>th</sup>.

c. Update on New School Construction Approval

The Superintendent shared that 6 architectural firms submitted Qualifications for the School Construction Project. The Building Committee will meet with a member of the DOE's School Construction Team on January 6, 2020 at 6pm, for training on the selection process of an architectural firm. Discussions with the

DOE continue regarding supporting additional space for 3-year old program, and possibly a 0-3 program.

The Board's Negotiations Team met with the District's attorney to prepare for upcoming negotiations.

d. Other

The Superintendent shared the current enrollment report, which is 2,352 (2,354 last report).

7. Assistant Superintendent and Support Services Manager

With the focus on Trauma Informed Schools and emphasis on employee health and student mental health, Mr. Moody shared a video with the Board titled: "I will never forget that cup of coffee" that was shared with K-6 elementary staff on the November workshop; The video served as a great reminder of how important it is for all staff to choose how we "show up" with our students day in and day out.

Mr. Leavitt updated the Board on progress as a result of the renovations bond that passed in November. An engineering contract for the track has been signed and working on quotes for auditorium seating is taking place.

8. Old and Unfinished Business

There was no old and unfinished business discussed.

9. Introduction of New Business

Peggy Lovejoy shared that she attended the Canaan Elementary School holiday concert, which was standing room only and a proud celebration for the school and community.

10. Adjournment

The Board adjourned at 7:27 pm.

Respectfully Submitted,

Brent H. Colbry, Superintendent of Schools