

**Meeting of Board of Directors
November 21, 2019, 7:00 pm
Skowhegan Area Middle School**

A regular meeting of the Board of Directors of Maine School Administrative District No. 54 was held on November 21, 2019, at 7:00 pm at Skowhegan Area Middle School. Gary Sinclair* was absent.

*excused

1. Call to Order

The Chair called the meeting to order at 7:00 PM.
Flag Salute followed.

2. Good News and Recognitions

Bloomfield Elementary School Principal, Jean Pillsbury, along with teachers Sarah Young, Holly Brown, Lori Swenson and Kathy Dorko, presented to the Board on Positive Behavioral Intervention and Supports (PBIS) implemented at the school.

3. Approval of the Minutes – 11/7/19

ON A MOTION BY Jennifer Poirier, seconded by Amy Rouse, the Board voted to approve the minutes of the Board of Directors' meeting of 11/7/19, into the public record. (969 yes)

4. Communications

a. Letters

The Superintendent acknowledged and accepted a letter of resignation from Roger Staples, bus driver, effective 1/2/20.

b. School Personnel – There were no school personnel who wished to speak.

c. Visitors

A community member asked for an update on the mascot protocol and was referred to Item 6d on the agenda.

5. Committee Reports

a. Support Services Committee – 11/7/19

ON A MOTION BY Jennifer Poirier, seconded by Amy Rouse, the Board vote to accept the minutes of the Support Services Committee meeting of 11/7/19 into the public record. (969 yes)

Jennifer Poirier, Committee Chair, reviewed the minutes and asked the Board to vote on the following recommendations:

ON A MOTION BY Jennifer Poirier, seconded by Goff French, the Board voted to accept a \$58 donation to School Nutrition Program from Hannaford's Helping Fight Hunger Program. (969 yes)

ON A MOTION BY Jennifer Poirier, seconded by Jeannie Conley, the Board voted to approve the establishment of the Ted Sirois Scholarship Fund. (969 yes)

6. Superintendent's Report

a. Vacancies, nominations, recommendations

ON A MOTION BY Jean Franklin, seconded by Amy Rouse, the Board voted to approve nomination pages 1 and 2. (969 yes)

b. Report on Assessments Payments to Date

The Superintendent shared that as of November 21, 2019, Canaan paid November assessment; Cornville, Mercer, Norridgewock, Skowhegan and Smithfield were outstanding for November. Assessment due on the 20th of each month.

c. Update on New School Construction Approval

The Superintendent shared that due to weather, the November 19th MSSA School Construction Committee meeting was canceled.

The deadline for Architectural and Engineering Firms Request for Qualifications submissions is December 13th.

d. Update on Final Draft of Nickname/Mascot and Related Imagery Protocol

The Superintendent reviewed the final version of the Nickname/Mascot and Related Imagery Protocol. Following questions and comments, the following recommendation was made:

ON A MOTION BY Jennifer Poirier, seconded by Sarah Bunker, the Board voted to adopt the Nickname/Mascot and Related Imagery Protocol as written. (969 yes)

The Superintendent suggested and the Board agreed that the timeline discussion will be placed on the agenda for the next Board meeting on 12/5/19.

e. MSMA Fall Conference Updates

Board members were given the opportunity to share information on the various clinics attended at the MSMA Fall Conference.

f. Other

The Superintendent shared that the 2018-2019 audit report is complete and is a very positive report. The District auditor will meet with the Finance Committee in January to review the report.

The Superintendent shared that he met with representatives from the Maine Children's Cabinet at the KVCAP 0-3 yr old building located on the Bloomfield campus, to discuss the possibilities of expanding collaboration for the program.

7. Assistant Superintendent and Support Services Manager

The Assistant Superintendent reported on the following:

- Title I desk audit is completed
- Special Ed desk audit is scheduled for December
- Still a shortage of ed techs and substitute teachers, as well as bus drivers and custodians
- Attendance initiatives are ongoing and as a result there is an increasing improvement in attendance – a report will be given on this matter in January
- Trauma Informed Campus work continues district wide
- November 25 and 26 workshop days will include parent/teacher conferences at the elementary level; focus on curriculum and standards at SAMS; building assessments in Powerschool platform at SAHS/SCTC; and K-5 will continue Trauma Informed work and writing focus training

- Efforts on college partnerships continue with SAHS/SCTC dual enrollment offerings for college credits with KVCC, as well as recent discussions with UMF president and director of admissions for college credit options.

The Support Services Manager reported that he attended a Maine Educational Plant Maintenance Plant Association meeting in Portland and toured a new elementary school.

8. Old and Unfinished Business

The Chair announced the Building Committee will include Board members Lynda Quinn, Jeannie Conley, Todd Smith, Derek Ellis, Jennifer Poirier, Peggy Lovejoy, Sarah Bunker, Goff French, Jean Franklin and Kathy Wilder, along with Brent Colbry, Jon Moody and David Leavitt.

9. Introduction of New Business

There was no introduction of new business shared.

10. Adjournment

The Board adjourned at 7:50 pm

Respectfully Submitted,

Brent H. Colbry, Superintendent of Schools